



Tickets.com Training Request Form

Name: _____ E-mail: _____

Department: _____ Title: _____

Phone Number: _____ Fax: _____

Address: _____ Time Zone: _____

Product:

- ProVenueMax
- ProVenuePlus
- ProVenueGrand Slam
- ProVenueElite
- Advantix
- ARS
- Campaign Creator
- Other: _____

Product Version #: _____

Training Attendee(s) #: _____

- Attendee 1: _____ Level of Expertise: _____
- Attendee 2: _____ Level of Expertise: _____
- Attendee 3: _____ Level of Expertise: _____

Training Deadlines:

- Timeline: 1 Month 2-4 Months Specific: _____
- Best Time of Day: AM PM
- Training Location: Onsite Remote WebEx Remote PCAnywhere Remote VNC
- Billable: Yes No

Training Type:

- New Product Training
- New Employee Training
- Function Specific Training (continue below)

Function Specific Training Details:

1. Description of requested training: (for example: Package Setup/Rollover, List Generation, Fund Development, Internet Set-up, Package Form Printing, Reports, Ticket Format Design, Tour Module)

2. Desired competency skills to be acquired through this training: (for example: System Administrator: System set-up and maintenance skills; Box Office Management: Package and event set-up; Marketing: Ticket Income Reporting, List Generation, Mailing Labels)

3. Additional comments: (use back if necessary):

Please fax back completed training request form to the Tickets.com Training Department at (714) 242-7309.